

**Trainee of the Year
Entry Form 2010**
CONFIDENTIAL



Please complete all the unshaded areas within the green boxes and send to OFTEC at the address below. All entries to be received by 30 June 2010

Name of Trainee:

Company Name:

Company Address:

OFTEC Registration No. **C**

Name of Person Nominating:

Position:

Signature:

E-Mail:

Contact Telephone No(s).

Please arrange for the Nominee's NVQ Assessor (or similar) to complete the scoring matrix below: (Tick one box per line)

Technical Ability:	<input type="checkbox"/> Excellent	<input type="checkbox"/> V.Good	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
Aptitude:	<input type="checkbox"/> Excellent	<input type="checkbox"/> V.Good	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
Course Work (Theory):	<input type="checkbox"/> Excellent	<input type="checkbox"/> V.Good	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
Course Work (Practical):	<input type="checkbox"/> Excellent	<input type="checkbox"/> V.Good	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
Presentation:	<input type="checkbox"/> Excellent	<input type="checkbox"/> V. Good	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
Attendance::	<input type="checkbox"/> Excellent	<input type="checkbox"/> V. Good	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor

Signed by Assessor:

Date:

Please send your completed application form to PAUL SHARPE :
Oil Firing Technical Association, Foxwood House, Dobbs Lane, Kesgrave, Ipswich. IP5 2QQ.
Tel: 0845 65 85 080; Fax: 0845 65 85 181; email: psharpe@oftec.org
Further copies of this form can be downloaded from www.oftec.org

For office use only:

Date nomination form received: _____

Initial Judging

Date: _____

Grading: _____

Comments: _____

Final Judging

Date: _____

Grading: _____

Comments: _____

Form marked by: _____